City of Portsmouth MEMBERS' INFORMATION SERVICE

<u>NO 29</u>

DATE: FRIDAY 18 JULY 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. <u>The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item</u>.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

DATE: FRIDAY 18 JULY 2014

	WARD	DECISION	OFFICER CONTACT
1		The Cabinet Member for Children & Education - 14 July 2014	Lisa Gallacher
		Councillor Neill Young made the following decisions:	Local Democracy Officer
		School Balances as at 31 March 2014	Tel: 9283 4056
		DECISION: that the Cabinet Member noted the level of schools' revenue balances and capital balances as at 31 March 2014 (as shown in Appendices 1 & 2).	
		Dedicated Schools Grant Outturn 2013-14	
		DECISIONS: that the Cabinet Member	
		(1) Noted the reasons for the under and overspends within the DSG Budget;	
		(2) Acknowledged that the carry forward funding is not available on an ongoing basis	
		Proposal to change The City of Portsmouth Boys School from a single sex school to a co- educational school	
		DECISIONS: that the Cabinet Member:	
		(1) Considered the responses set out in this report to the statutory representation carried out on the proposal to change the status of The City of Portsmouth Boys' School from a single sex boys' school to a co-educational school.	
		(2) Having had regard to the statutory decision makers guidance and the legal implications under the Equality Act 2010 as set out in Confidential Appendix 5, approved the prescribed alteration to The City of Portsmouth Boys' school by changing the character of the school from a single sex boys school to a co-educational school by admitting both boys and girls to year 7 from 1st September 2015.	
		/Cont'd …	

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	WARD	DECISION	OFFICER CONTACT
	(3)	(3) Noted the estimated capital funding commitment of £625,000 to provide additional toilet and changing spaces to accommodate mixed use and requested that officers look at options to reduce this figure. It was noted that funding will be sought through the Academy sponsor / EFA / DfE in the first instance. However, the Council will need to underwrite these costs as part of the 2015/16 capital programme should this route be unsuccessful.	
		(4) Granted a Transitional Exemption Order in relation to the Sex Discrimination Act 1975 for a period of four years from the date of implementation of the proposals to allow for the change from single sex to co-educational to be phased, as set out in the published proposals.	
		NB Call in date = Friday 25 July	
2		The Cabinet Member for Resources' Decision Meeting - 17 July	Vicki Plytas/Joanne
		Councillor Lee Mason, the Cabinet Member for Resources made the following decisions:	Wildsmith Local Democracy
		Local Welfare Assistance Scheme, April 2015 - March 2016	CCDS Tel: 9283 4058/4057
		DECISION that the Resources Portfolio holder approves the proposal to provide £90,000 for 2015/16 as matched funding to the EC Roberts 'Fresh Start' bid to the Big Lottery Fund, subject to available funding from underspends.	
		Portsmouth Compact Update Report	
		DECISION that the Resources Portfolio Holder	
		 (1) noted the changes to the Compact (2) approved the Council's continued commitment and (3) signed the Portsmouth Compact Agreement. 	
		Budget Outturn 2013/14 - Revenue Cash Limits and Capital Programme	
		DECISION that the content of the report be noted.	
		NB Call in date = Friday 25 July	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 25 July 2014. An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: HEALTH & SOCIAL CARE

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Drayton & Farlington	 Disposal of land at East Lodge, Farlington Proposal: To transfer the ownership of land shown shaded black on Plan No ELP 002 to the owner of 90 East Lodge Park, which is adjacent to the development site for the new residential care home at East Lodge Background: The land shown thick edged on Plan No ELP 001 at East Lodge, Farlington was allocated for the new Adult Social Care (ASC) facilities by Council on the 13th November 2013 for the construction of a new residential care home. Planning permission was granted in December 2013 and work is underway to seek tenders for its construction. As part of the development process, dialogue has taken place with the owner of 90 East Lodge Park to agree a) the design of a new boundary fence and b) the formation of a footpath at the frontage of the property for pedestrian access to the new care home. The owner has requested the transfer of a piece of land one metre wide and 17metres long to allow external access between the front and rear of his property (identified as A on map ELP002). This is considered acceptable as that land does not impact on the overall functioning of the site and will partially decrease landscape maintenance costs to ASC. By straightening the footpath for safe access to the new care home site, this will create a spare parcel of land that for on-going maintenance would best be transferred to the owner for inclusion in his frontage (identified as B on map ELP 002). The capital scheme will fund the necessary works to the fence, footpath and frontage. It should be noted that the footpath works are subject to approval of Stopping up and Traffic Regulation orders. 	Jeff Hutchins Corporate Assets 023 9283 4262 Andrew Lewis Adult Social Care 023 9284 1248

PORTFOLIO: RESCOURCES

	WARD	SUBJE	CT AND PROPOSAL	OFFICER CONTACT
4		Introduction of Fees for the Hiring of t Wedding Ceremonies	he Lord Mayor's Banqueting Suite, Guildhall for	Debbie Benham Corporate Marketing and Business
		The Lord Mayors Banqueting Suite will be	ecome licenced to hold civil ceremonies.	Development Manager
		Proposal that the following charges are in	ntroduced to hire these venues:	Tel: 9283 4797
		Lord Mayors Banqueting Room:		
		Two hourly room hire for up to 120 guest		
		Monday to Thursday £350.0 Friday £475.0		
		Saturday £575.0 Bank Holiday or Sunday £750.0		
			0	
		Lady Mayoress' Parlour:		
		Two hourly room hire for up to 20 seated	•	
		Tuesday to Thursday £295.0		
		Friday £400.0 Saturday £500.0		
		Bank Holiday or Sunday £675.0		

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (2023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm** on **Friday 25 July 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			Planning Officer's CommentsTwo letters of representation have been received in respect of this application. The first is on behalf of the Portsmouth Society who object on the grounds that a bay window should be installed to improve the street scene and the conservation area opposite. The second is received in support of the application highlighting that the construction of a boundary wall to enclose the forecourt would improve the street scene and deter littering.Permission is sought for the conversion of the ground floor to form two flats incorporating changes to the existing shop front. As highlighted above, the ideal design solution would be to replace the shop front with a bay window to replicate other properties within this stretch of Osborne Road. This is not however, considered to be achievable in this location as the upper floors are not within the control of the applicant, and previous changes to the building would prevent any 	
			The proposed changes are considered to be of an appropriate standard given the site constraints and would improve the appearance of the street scene in this location and the character or appearance of the adjoining conservation area. All other aspects of the proposal are considered to be acceptable.	

ltem No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	14/00550/HOU Milton	165 Essex Road Southsea Hampshire	One letter of representation has been received on behalf of the Portsmouth Society on the grounds that the existing windows should be replaced in wood to improve the street scene.	Gary Christie Tel: 023 92688592
		Installation of UPVC double glazed windows to front elevation	Permission is sought for the installation of UPVC double glazed sliding sash windows following the removal of the existing aluminium frames. The site is located within the 'Essex Road' Conservation Area (No.28). The Conservation area guidelines state that: 'The City Council will encourage the retention and repair of existing traditional window types, details and materials; and The City Council will discourage the use of UPVC, aluminium and other inappropriate materials or finishes in the area'. However, the guidelines also state that: 'The authority may accept UPVC replacement windows provided that they are of a sliding sash design and seek to copy the appearance and delicacy of the original'.	Conditional Permission
			Therefore, whilst timber windows would be desirable, having regard to this guidance, it is considered that the replacement of double glazed aluminium casement windows with high quality original style UPVC sliding sash windows would be acceptable in principle. Furthermore, it is considered that the replacement windows would significantly improve the appearance of the recipient building and would enhance the character or appearance of the conservation area as a result.	
7	14/00629/FUL	24 Cromwell Road Southsea Hampshire	Two letters of objection to this application has been received from nearby residents. These are based on the grounds that: a) the	Laura Grimason
	Eastney & Craneswater	Change of use from dwelling house	proposed use would result in an increase in noise, disturbance and anti- social behaviour in the area; b) the proposed use would increase	Tel: 023 9284 1470
		(Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling	parking demand in the area, exacerbating existing parking issues; and c) there is already an over concentration of HMOs in this location.	Conditional Permission
		house)	This proposal seeks permission for a change of use from purposes falling within Class C3 to purposes falling within Class C3 or Class C4.	
			In the 50m radius surrounding this property, 2 out of 75 properties currently fall within Class C4. As a result of this application, this would increase to 3 out of 75 or 4%. This is below the 10% threshold set out in the Houses in Multiple Occupation SPD and subsequently, this application would not have a detrimental impact upon the balance of uses within the local community. This application is therefore capable of support.	

ltem	Application No	Location	Planning Officer's Comments	Case Officer
No	Ward	Description of Development		Proposed Decision
8	14/00640/FUL Nelson	8A Angerstein Road Portsmouth PO2 8HL Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	Two letters of representation have been from the occupiers of a property located directly opposite the application site. Their objections can be summarised as follows: (a) Student accommodation is not welcomed within the area; (b) Constant turnover of occupiers; (c) Increased noise and disturbance; (d) Parking issues; (e) Increase in litter; and (f) Impact on property values. The applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwelling house and a Class 4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. It should be noted that this does restrict the use to students. The lawful use of the property is currently Class C3 (dwelling house). Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling well below the 10% threshold (2.78% if permission was granted). In addition it is considered that the proposal would not adversely affect the living conditions of the occupiers of the adjoining and nearby properties or detract from the prevailing family character of the surrounding area. It is considered that the level of occupation generally associated with the use of any given property as a Class C3 dwelling house occupied by either a single family or other groups living as a single household. On that basis and given that there is not a significant concentration of HMOs within the surrounding area, it is considered that and objection on, increased noise and disturbance, increased litter or parking could not be sustained.	Gary Christie Tel: 023 92688592 Conditional Permission

ltem	Application No	Location	Planning Officer's Comments	Case Officer
No	Ward	Description of Development		Proposed Decision
9	14/00668/FUL Central Southsea	26 Grenville Road Southsea Hampshire Change of use from residential dwelling house/house in multiple occupation (Class C3/C4) to a house in multiple occupation for more than 6 persons (sui generis)	 One letter of objection to this application has been received. This is based on the grounds that the proposed use would result in additional noise to the detriment of adjoining occupiers. Change of use from residential dwelling house/house in multiple occupation (Class C3/C4) to a house in multiple occupation for more than 6 persons (sui generis) The lawful use of this property currently lies within Class C4. The occupation of this property by more than 6 individuals is not considered to have a detrimental impact on the balance of uses within the local community. It will not result in any significant increase in noise or disturbance over and above the existing arrangement. Subsequently, this application is capable of support. 	Laura Grimason Tel: 023 9284 1470 Conditional Permission

Part 3 - Information and News Items

	WARD		OFFICER CONTACT
10		Cabinet Member for Health & Social Care's Decision Meeting - Tuesday 22 July at 10am in the Executive Meeting Room, Third Floor, The Guildhall	Jane Di Dino Local Democracy
		Councillor Frank Jonas, Cabinet Member for Health & Social Care will consider the following reports:	Officer Tel: 9283 4060
		 Influenza Vaccination for Portsmouth City Council Staff Healthy Weight Strategy and Next Steps 	
11		Licensing Sub-Committee - Wednesday 23 July at 9.30am in the Executive Meeting Room, Third Floor, The Guildhall	Jane Di Dino Local Democracy
		The Committee will consider the following applications:	Officer Tel: 9283 4060
		 Licensing Act 2003 - Application for variation of a premises licence for Milton Road Service Station, 144-160 Milton Road, Portsmouth PO4 8PN Licensing Act 2003 - Application for the grant of a premises licence for Victorious Festival Southsea Common, Southsea, Portsmouth 	
12		Cabinet Member for Traffic & Transportation's Decision Meeting - Thursday 24 July at 10am in the Executive Meeting Room, Floor 3, Guildhall	Lucy Wingham Local Democracy
		Councillor Ken Ellcome, Cabinet Member for Traffic & Transportation, will be considering the following items:	Officer Tel: 9283 4662
		 Central Southsea residents' parking schemes: MB zone and MC zone Southsea Town Centre Improvements: Osborne Road/Palmerston Road Henderson Road Proposed Traffic Calming scheme 	
13		Cabinet Member for Culture, Leisure & Sport Decision Meeting – Thursday 24 July 2014 at 5pm in the Executive Meeting Room, The Guildhall, Portsmouth	Local Democracy
		Councillor Linda Symes will be considering the following decision items:	Officer Tel: 9283 4056
		 Fees and Charges for led sessions for schools - Museums Portsmouth Museums Annual Update 	

	WARD		OFFICER CONTAC
14		Scrutiny Management Panel - Friday 25 July at 3pm in Conference Room A of the Civic Offices	Joanne Wildsmith Local Democracy
		The panel will be considering the following items:	Officer Tel: 9283 4057
		 Call-in of decision of "Street Scene Enforcement" taken by Cabinet at its meeting on 26 June 2014 	
		 Work programme 2014/15 - Education Children & Young People's Scrutiny Panel Update report on Economic Development, Culture and Leisure Scrutiny Panel 	
15		Cabinet Member for Children and Education Decision Meeting – Monday 28 July 2014 at 4:30pm in Conference Room A, Civic Offices	Lisa Gallacher Local Democracy
		Councillor Neill Young will be considering the following decision items:	Officer Tel: 9283 4056
		 Proposed school organisational changes to Moorings Way Infant, Meon Infant and Meon Junior Schools 	
16		Planning Regeneration and Economic Development (PRED) Decision Meeting - Tuesday 29 July 2014 at 5pm in Conference Room A, Civic Offices	Vicki Plytas Senior Local
		The following item will be considered at the meeting:-	Democracy Officer Tel: 9283 4058
		Parking Standards and Transport Assessments - Supplementary Planning Document	
17		Education, Children and Young People Scrutiny Panel - 14 July	Lisa Gallacher
		The panel resolved that the following topics be considered by the Scrutiny Management Panel for inclusion in the ECYP Scrutiny Panel work programme:	Local Democracy Officer Tel: 9283 4056
		 (1) Pupil Premium (2) The provision of Special Educational needs in the city (3) School induction days for pupils 	

	WARD		OFFICER CONTAC
8		Special Cabinet meeting - Thursday 14 August at 1pm	Joanne Wildsmith
		This meeting will be held to consider the deferred item on Sites Allocations (Milton Sites), in the Executive Meeting Room. Please note in diaries and papers will be published the preceding week.	Local Democracy Officer Tel: 9283 4057
9		The Portsmouth Cultural Trust - Board of Trustees	Jane Di Dino
		The Cabinet Member for Culture, Leisure & Sport decided that Councillor Terry Hall will replace Councillor Paul Godier as a representative on this trust.	Local Democracy Officer Tel: 9283 4060
		Please note that Councillor Julie Swan remains the second representative.	
20	Charles Dickens	1 Guildhall Walk Portsmouth PO1 2RY Ref No: 13/01135/FUL Appeal Decision: Dismissed Appeal Decision Date: 10 th July 2014	Simon Barnett Planning Services Tel: 9284 1281
		An appeal was lodged against the refusal of planning permission for the conversion of rear part of ground floor from offices to three self-contained studio flats and associated external alterations to include installation of new windows.	
		This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	
21	Charles Dickens	1 Guildhall Walk Portsmouth PO1 2RY Ref No: 13/01135/FUL Appeal Decision: Dismissed Appeal Decision Date: 10 th July 2014	Simon Barnett Planning Services Tel: 9284 1281
		An appeal was lodged against the refusal of planning permission for the variation of Condition 4 attached to planning permission 13/00084/FUL to relocate the proposed bike stores.	
		The appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.	

Part	Part 3 - Information and News Items (cont'd)			
	WARD		OFFICER CONTACT	
22	Drayton & Farlington	43 Kinross Crescent, Portsmouth, PO6 2NP Ref No: 14/00086/PLAREG Appeal Decision: Dismissed Appeal Decision Date: 11 th July 2014	Peter George Planning Services Tel: 9283 4326	
		An appeal was lodged against the refusal of planning permission for the retrospective application for construction of detached outbuilding with dormer window to rear of property		
		This appeal was dealt with by the written representation procedure, under the Fast Track Appeals Service and the Inspector decided to dismiss the appeal.		
23	St Jude	22 Inglis Road, Southsea PO5 1PB Ref No: 14/00480/FUL Appeal Lodged: 25 th June 2014 Appeal Start Date: 9 th July 2014	Simon Barnett Planning Services Tel: 9284 1281	
		An appeal has been lodged against the refusal of planning permission for construction of 2 semi- detached dwelling houses after demolition of existing building (Amended scheme 14/00136/FUL).		
		An award of costs application has also been made by the appellant.		
		This appeal and award of costs application will be dealt with by the written representation procedure.		
24		Adoption of Highway – Anson Road	Tom Martin	
		A length (of approximately 17m) of Anson Road is to be adopted, south of the currently adopted section of road. This length of road is on council owned land and is already surfaced and used for highway purposes, however, the developers of Fratton Road West have requested that the length be formally adopted and are willing to provide the commuted sum required by Colas for its inclusion in the Highways PFI, thus ensuring its maintenance until the end of the contract.	Transport & Environment Tel: 9284 1313	
		A plan of the site is available from Tom Martin.		

	WARD		OFFICER CONTACT	
25		Nomination Sought for Transport Liaison Group	Jane Di Dino Local Democracy	
		Following Councillor Stuart Potter's resignation from the Transport Liaison Group, a nomination is sought to replace him as one of the council representatives. The other council appointees are: Councillor Aiden Gray, Councillor Lynne Stagg and Councillor Ken Ellcome.	Officer Tel: 9283 4060	
		The appointment will be made by the Cabinet Member for Traffic & Transportation who asks that if possible a representative from UKIP be nominated.		
		Please note that the representatives are invited to approximately 16 meetings per year and these are held during the day.		
		The deadline for nominations is 30 July.		
		Councillor Ken Ellcome will make this appointment and the decision published in a future edition of the Members' Information Service.		

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or any other persons may make representations.

Representations may only be made on the grounds of one or more of the licensing objectives. These are: "the prevention of crime and disorder", "the prevention of public nuisance", "public safety" and "the protection of children from harm". Any representation must be in writing and should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
26	Charles Dickens	14/03704/LAPREM	Lyberry 29-33 Guildhall Walk Portsmouth PO1 2RY	Variation of Premises Licence	08/08/2014
	DICKENS			Extension of hours	
				Friday and Saturday until 04:00	
				For Regulated Entertainment, Late Night Refreshment, Sale of Alcohol	
27	St Jude	14/03705/LAPREM	Kellehers Gourmet Cuisine Ltd 110-114 Palmerston Road Southsea PO5 3PT	Grant of Premises LicenceLate Night RefreshmentMon-Sun 09:00-23:59Sale of AlcoholMon-Sun 11:00-23:59Regulated EntertainmentMon-Sun 23:00-23:59	08/08/2014